



Member



Member

All Members
Air Cargo Agents Association of Pakistan

ACAAP/AMR/2025-2026
Date : 27-01-2025

By: Email/website

RENEWAL OF ANNUAL MEMBERSHIP OF ACAAP FOR THE YEAR 2025-2026

Dear All Member,

It is being informed to you that Membership of your agency/company will expire on **31st March 2025**. Therefore, you are requested to send your Annual Subscription fee for the year 2025-2026, before **31st March 2025** through Crossed Cheques/Pay Order/Demand Draft in the name of 'Air Cargo Agents Association of Pakistan' along with the documents mentioned below:

- Annual Membership Fee Rs.25,000/-
- Letter of request for Renewal of Membership on company's letterhead
- Official Representative Form (Form Attached)
- Specimen Signature Card of Official Representative on your Company's Letter Head (Format attached)
- Proof of filing of Income Tax Return under Income Tax Ordinance 2001 and Sales Tax Return (if applicable) along with the copy of Income Tax Return for the preceding year.
- CNIC photo copy of Official Representative.
- Undertaking on company letterhead to comply with the FATF guidelines and UNSC Sanctions on Counter Proliferation
- Copy of IATA Certificate 2025 (only for IATA Agents)

Please note that as per the Trade Organizations Rules-2013 members who fail to renew their membership by **31st March each year irrespective of the date of granting of membership, their membership will automatically stand expired.** payment of prescribed subscription within the time stipulated **shall not be later than the 31st of March 2025.**

As per TOR-2013 members who fails to renew their membership by 31st March 2025 their membership will automatically expire. Restoration of such membership will be treated according to Article 8(f) of Articles of Association of ACAAP as quoted below.

Head Office :

House No.38E/2-B, Block-6, PECHS, Karachi
(beside Lalkothi, near to TCS and EFU Office)
Tel: +92 21-34383501-2
Email: secretary@acaap.org

Regional Office:

Flat No.4, 4th Floor, Shan Arcade,
Barkat Market, New Garden Town, Lahore
Tel: +92 42 35941585 & 35941586
Email: reg.sec@acaap.org

Zonal Office:

Office No. 1, Jawad Center
Defence Road, Sialkot
Tel: +92 52 3554267-8
Email: a.reg.sec@acaap.org

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8(f). If a member fails to pay the annual subscription for the previous years by 31st day of March in any year he shall cease to be a member but shall be eligible for restoration of membership by paying full admission fee along with full amount of his annual subscription /subscriptions and contributions to be computed from the date its becomes payable after the expiry of period for which the subscription was last paid by him.

Therefore, all honorable members of ACAAP are requested to pay their Annual Membership Subscription and provide documents as mentioned above at ACAAP Head Office by 31st March 2025.

Important Note:

The Official Representative shall only be the proprietor, partner or the director of the member-firm or company, or a person not below the rank of general manager authorized by the board of directors of a public limited company or, as the case may be, a multi-national corporation.

Thanks & Regards,

For & on behalf of
Air Cargo Agents Association of Pakistan

Muhammad Naveed Anjum (Goraya)
Secretary General