

REQUIRED DOCUMENTS TO ENROLL IN DIP PROGRAM

1. 5 Blank Letter Heads
2. 7 Stamp paper of Rs 200 each
3. IATA Renewal Letter
4. CNIC Copies of All directors/ Sole Proprietor/ Partner
5. CEO Visiting Card
6. NTN Copy of Company
7. Form A (latest) – For PVT Company
8. Form 29 (latest) – For PVT Company
9. Certificate of Incorporation – For PVT Company
10. Copy of latest Membership Certificate
11. Cheque of Rs. 25,000/= on account of Registration fee in the name of Air Cargo Agents Association of Pakistan.
12. Prepaid Insurance for one fortnight average Master Airway bill usage @ Rs. 2500 x 25 = 62,500/- in the name of United Insurance Company of Pakistan Limited.
13. Undated Guarantee Cheque of Blank Amount in the name of United Insurance Company of Pakistan Limited.
14. Consent Letter from ACAAP (Specimen attached)
15. Undertaking by ACAAP member that firm is not black listed by any Government, private, any Association or by any relevant quarter on Stamp Paper of PKR 200. (Please send blank Stamp paper for the same)
16. Undertaking (on Stamp paper of PKR 200) by ACAAP member that the firm is not involve / will not involve in working with the declared defaulters of the freight fraternity (specially from Acaap & PIFFA, the UIC will have all the rights to take appropriate actions according to the regulations of Insurance procedures and the SOP in case of deviations. (Please send blank Stamp paper for the same)
17. Any other document which UIC Risk department required on case to case basis.
18. Partnership Deed in case of partner firm
19. Form C